



De Cymru
Comisiynydd
yr Heddlu a
Throseddu

South Wales
Police
and Crime
Commissioner

TRANSPARENCY INDEX

Annex to the Publication Scheme

Statutory Responsibilities	Link to the website
Who we are and what we do – Organisational information, structures, locations and contacts	
Roles and Responsibilities	Commissioner's Role & Legal Powers: https://www.southwalescommissioner.org.uk/about-the-commissioner/role-legal-powers/ Roles & Responsibilities of Executive Team: https://www.southwalescommissioner.org.uk/area-of-work/executive-team/
Structure of Senior Staff	Job titles, Responsibilities and Salaries of Senior Staff: https://www.southwalescommissioner.org.uk/area-of-work/executive-team/
Staff Structure of the OPCC	The Commissioner's Team (Including Senior Salaries, Team Demographics & Staffing Structure): https://www.southwalescommissioner.org.uk/staffing-matters/
Contact Information	Contact Us https://www.southwalescommissioner.org.uk/help-and-support/contact-us/
Geographical area of operation	Contact Us https://www.southwalescommissioner.org.uk/help-and-support/contact-us/
General outline of responsibilities	PCC Duties: https://www.southwalescommissioner.org.uk/about-the-commissioner/role-legal-powers/ Roles & Responsibilities of senior Staff: https://www.southwalescommissioner.org.uk/area-of-work/executive-team/ Our Work https://www.southwalescommissioner.org.uk/our-work/

Appointment of Independent Custody Visitors and associated arrangements	Volunteer Visiting Schemes: https://www.southwalescommissioner.org.uk/commissioners-priorities/scrutiny-oversight-of-south-wales-police/independent-custody-visitor/
Relationship with other bodies – (<i>Partnership arrangements, or other joint arrangements, with statutory and non-statutory partners and relationships with other key bodies</i>)	Our Work: https://www.southwalescommissioner.org.uk/en/our-work/
What we spend and how we spend it – Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit – (as a minimum make financial information for the current and previous two financial years)	
The Budget of the OPCC	Annual Statements: https://www.southwalescommissioner.org.uk/resource/annual-statement-of-accounts/
Policing precept information	Precept Notices: https://www.southwalescommissioner.org.uk/resource/precept-leaflet/
Annual Investment strategy	Medium term financial strategy https://www.southwalescommissioner.org.uk/resource/medium-term-financial-strategy/
Expenditure (<i>items over £500.00, including costs, supplier and transaction information monthly</i>)	Expenditure over £500 https://www.southwalescommissioner.org.uk/resource/expenditure-over-500/
Details of contracts currently being tendered	Contracts and Spending: https://www.southwalescommissioner.org.uk/contracts-and-spending/
Contracts – <i>Contracts and invitations to tender that exceed £10,000. A list of contracts under £10,000 including the value of the contract, the identity of the parties and the purpose of the contract</i>	Contracts and Spending: https://www.southwalescommissioner.org.uk/contracts-and-spending/
Expenses and Allowances paid to PCC and Senior Staff	Commissioner: https://www.southwalescommissioner.org.uk/resource/allowences-expenses-police-crime-commissioner-2/ Deputy Commissioner: Allowances & Expenses – Deputy Police & Crime Commissioner - South Wales Police and Crime Commissioner
Pay and Grading (<i>who salaries exceed £58,200</i>)	Commissioner: https://www.southwalescommissioner.org.uk/profile/emma-wools/

	Deputy Commissioner: https://www.southwalescommissioner.org.uk/profile/mitch-theaker/ Chief Executive & Monitoring Officer: https://www.southwalescommissioner.org.uk/profile/lee-jones/ Chief Finance Officer: https://www.southwalescommissioner.org.uk/profile/david-holloway-young/ Staff Salaries exceeding £58,200 overview: https://www.southwalescommissioner.org.uk/staffing-matters/
Procurement procedures – <i>Details of procedures for acquiring goods and services and contracts available for public tender</i>	Contracts and Spending https://www.southwalescommissioner.org.uk/contracts-and-spending/
Annual audit	Annual Statement of Accounts https://www.southwalescommissioner.org.uk/resource/annual-statement-of-accounts/
Financial audit reports	As Above: https://www.southwalescommissioner.org.uk/resource/annual-statement-of-accounts/
Internal financial regulations and Manual of Governance	Manual of Governance: https://www.southwalescommissioner.org.uk/resource/manual-of-governance/
What our priorities are and how we are doing – strategies and plans, performance indicators, audits, inspections and reviews – current and previous two years	
South Wales Police and Crime Plans	Police & Crime Plan 2023-27: https://www.southwalescommissioner.org.uk/commissioners-priorities/police-crime-justice-plan-2025-29/ Children and Young People’s Police, Crime and Justice Plan: https://www.southwalescommissioner.org.uk/resource/children-and-young-peoples-police-crime-and-justice-plan/
Annual Report	Annual Reports: https://www.southwalescommissioner.org.uk/resource/annual-reports/
Reports indicating service provision, performance assessments and operational assessments of the police force	Scrutiny and Oversight Overview: https://www.southwalescommissioner.org.uk/commissioners-priorities/scrutiny-oversight-of-south-wales-police/ Complaints & Reviews: https://www.southwalescommissioner.org.uk/help-and-support/complaints-reviews/ Resources & Publications:

	https://www.southwalescommissioner.org.uk/resources-and-publications/
Further Information on the performance of the PCC	Manual of Governance: https://www.southwalescommissioner.org.uk/resource/manual-of-governance/ Decision Logs: https://www.southwalescommissioner.org.uk/resource/decision-logs/
Reports by external inspectors and auditors (including responses to HMIC about inspection reports of the police force)	Scrutiny and Oversight Overview https://www.southwalescommissioner.org.uk/commissioners-priorities/scrutiny-oversight-of-south-wales-police/ Inspection and Performance Publications https://www.southwalescommissioner.org.uk/resource/hmicfrs-inspection-responses/
Statistical information provided to PCC	Complaints & Reviews Page with Link to South Wales Police Complaints Information Bulletins: https://www.southwalescommissioner.org.uk/help-and-support/complaints-reviews/ National Crime Policing Measures: https://www.southwalescommissioner.org.uk/resource/national-crime-policing-measures/
How we make decisions – Decision making process and records of decisions – current and previous two years	
Schedule of meetings open to the public (list) Agendas and approved minutes of each public meeting and any other decision-making meetings (list)	South Wales Police and Crime Panel Link: https://www.southwalescommissioner.org.uk/resources-and-publications/
Records of important decisions – Commissioner’s Decision (to include procedures, facts and analyses of facts used for decision making)	Decision Logs: https://www.southwalescommissioner.org.uk/resource/decision-logs/
Public consultations	Engagement: https://www.southwalescommissioner.org.uk/profile/riyadh-issa/ Community Surveys: https://www.southwalescommissioner.org.uk/community-surveys/
Internal communications guidance, criteria used for decision-making, internal instructions and manual	Manual of Governance: https://www.southwalescommissioner.org.uk/resource/manual-of-governance/

and guidelines (if applicable and available)	
Our policies and procedures – Current written protocols, policies and procedures for delivering our services and responsibilities – only current information	
Policies and procedures for the conduct of PCC business – <i>include standing orders, delegated powers, corporate governance, consent or governance framework, code of conduct, memoranda of understanding and similar information</i>	Manual of Governance: https://www.southwalescommissioner.org.uk/resource/manual-of-governance/ Policies Page: https://www.southwalescommissioner.org.uk/resource/our-policies/ Grants Policy: https://www.southwalescommissioner.org.uk/resource/grants-policy/
Policies and procedures for the provision of services – <i>Include any policies and procedures for handling requests for information</i>	FOI Overview: https://www.southwalescommissioner.org.uk/help-and-support/freedom-of-information/ FOI Publication Scheme: https://www.southwalescommissioner.org.uk/resource/freedom-of-information-publication-scheme/ Subject Access Requests: https://www.southwalescommissioner.org.uk/help-and-support/subject-access-requests/ Grants Policy: https://www.southwalescommissioner.org.uk/resource/grants-policy/ ASB Case Review Appeals: https://www.southwalescommissioner.org.uk/asb-review/
Policies and procedures for the procurement and commissioning arrangements	Contracts and Spending: https://www.southwalescommissioner.org.uk/contracts-and-spending/ Grants Policy: https://www.southwalescommissioner.org.uk/resource/grants-policy/ Grants Awarded: https://www.southwalescommissioner.org.uk/resource/grants-awarded/
Recruitment	Careers Page: https://www.southwalescommissioner.org.uk/about/careers/
Customer service and complaints policies and procedures – <i>Include standards for providing services to your customers, including procedures for handling complaints against</i>	Complaints & Reviews: https://www.southwalescommissioner.org.uk/help-and-support/complaints-reviews/ Our Policies: https://www.southwalescommissioner.org.uk/resource/our-policies/

<i>the Chief Constable and the police force as well as complaints against the policing body and covering requests for information and operating the publication scheme</i>	FOI Overview: https://www.southwalescommissioner.org.uk/help-and-support/freedom-of-information/ FOI Publication Scheme: https://www.southwalescommissioner.org.uk/resource/freedom-of-information-publication-scheme/ Subject Access Requests: https://www.southwalescommissioner.org.uk/help-and-support/subject-access-requests/
Records management and personal data policies – <i>Include information on security policies, records retention, destruction and archive policies, and data protection (including data sharing and CCTV usage) policies</i>	Data Protection https://www.southwalescommissioner.org.uk/data-protection/ Privacy Policy https://www.southwalescommissioner.org.uk/privacy-policy-2/ Retention & Disposal: https://www.southwalescommissioner.org.uk/resource/our-policies/
File plans (high level, for current records management systems)	Not Applicable
Charging regimes and policies	Not Applicable
Lists and Registers	
Public registers and registers held as public records	Not Applicable
Asset registers and information asset registers – <i>ICO expects the location of public land and building assets and key attribute information that is normally recorded on an asset register</i>	Asset Register: https://www.southwalescommissioner.org.uk/resource/properties-rights-and-liabilities/
CCTV – <i>Details of the locations of any overt CCTV surveillance cameras operated by you or on your behalf, if appropriate</i>	Not Applicable
Disclosure logs	FOI Disclosure Log https://www.southwalescommissioner.org.uk/help-and-support/freedom-of-information/
Register of interests	PCC Statement of Interests

	https://www.southwalescommissioner.org.uk/resource/statement-of-interests-police-and-crime-commissioner/
Register of gifts and hospitality (senior personnel)	Gifts and Hospitality: https://www.southwalescommissioner.org.uk/resource/gifts-and-hospitality/
The Services we offer – Information about the services the PCC provides including leaflets, guidance and newsletters	
Regulatory responsibilities	Commissioner Role & Responsibilities: https://www.southwalescommissioner.org.uk/about/about-the-commissioner/role-legal-powers/
Information about any services provided by the PCC	FOI Overview: https://www.southwalescommissioner.org.uk/help-and-support/freedom-of-information/ FOI Publication Scheme: https://www.southwalescommissioner.org.uk/resource/freedom-of-information-publication-scheme/ Subject Access Requests: https://www.southwalescommissioner.org.uk/help-and-support/subject-access-requests/ Grants Policy: https://www.southwalescommissioner.org.uk/resource/grants-policy/ Anti-Social Behaviour Case Review: https://www.southwalescommissioner.org.uk/asb-review/ Complaint Reviews: https://www.southwalescommissioner.org.uk/help-and-support/complaints-reviews/apply-for-a-review/
Services for which the PCC is entitled to recover a fee, together with those fees	Not applicable
Leaflets, booklets and newsletters	Engagement: https://www.southwalescommissioner.org.uk/profile/riyadh-issa/
Advice and guidance	Find Support: https://www.southwalescommissioner.org.uk/help-and-support/find-support/
Media releases	Updates Page: https://www.southwalescommissioner.org.uk/updates/ Engagement: https://www.southwalescommissioner.org.uk/profile/riyadh-issa/